

# Weddings

2024







# Welcome to Dubbo RSL Club

Congratulations! Planning your wedding is an exciting time and we want to ensure that you enjoy the preparation and anticipation as much as the day itself.

Our expert wedding team is on hand to help you create the wedding of your dreams, to interpret your exact requirements so that you don't have to worry about a thing.

Our goal is to create a stress free, truly memorable day for you, your family and friends. Dubbo RSL offers an exciting all-inclusive wedding package, with four fantastic reception venues, wedding ceremonies and extensive affordable menus. For wedding guests we have the four star Dubbo RSL Motel directly opposite the Club offering ultimate Comfort and great service. Adjacent to the Club is our recently refurbished three bedroom Heritage Cottage, perfect to accommodate the Bride and her attendants as they prepare for the big day.

We also have an on site Hairdressing Salon "Superior Style hair" a courtesy bus also ensures your guests get home safely at the end of the night. Wedding hampers and accessory hire are also available, including chair covers, table centre pieces and more. Thank you for this opportunity to share in this special time in your life. We are delighted to be able to assist you in any way possible and look forward to speaking to you.



(02)68824411



functions@dubborsl.com.au



www.dubborsl.com.au

# Our *Elegant* Event Spaces



## AUDITORIUM

The largest of our rooms, the Auditorium has the Capability to cater for dinners of up to 450 guests or Theatre Style 700 guests. The Auditorium features a Stage or Mezzanine level , and a fully operational bar in the room.

## STARLITES ROOMS

The Starlite rooms can seat up to 110 guests for dinner and proven to be the ideal venue a conference venue or many a celebration. This room features removable Wall which enable the area to be increased or decreased in size to suit the events needs. Other features include a fully operational bar in the foyer area, dance floor and dimmed lighting. The Starlites rooms can be divided into 3 separate rooms ideal for Conference breakoutrooms.

## ROOFTOP TERRACE

The Rooftop Terrace is the perfect venue for a relaxed casual get together or celebration with friends and family . Enjoy a gourmet BBQ , hot and cold buffet meal or cocktail food whilst watching the sun set.

## JACARANDA ROOM

The ideal venue for smaller intimate weddings or dinners, cocktail parties and business seminars. Featuring a beautiful bay window with natural lighting , private bar, dance floor and a mezzanine level.



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# Where can you hold your wedding?

The Dubbo RSL Club Resort is proud to be the largest, award winning Club, west of the Blue Mountains. The Dubbo RSL Club Resort is conveniently located in the centre of the city, within walking distance to most churches.



## Our function rooms are:

Jacaranda	\$250
Auditorium	\$550
Starlite Rooms	\$440
Rooftop Terrace	\$440
Open Deck Terrace	\$300

for your wedding ceremony

*Conditions apply. Subject to availability.*

When booking your wedding reception at the Dubbo RSL Club Resort, your room hire fee, includes a host of complimentary extras. These include:

Wedding Backdrop

Skirted Bridal Table

Skirted Gift Table

Skirted Cake Table

Black/White Ceiling Draping with Fairy Lights (*Auditorium only*)

White Ceiling Draping with Fairy Lights (*Rooftop Terrace*)



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# Wedding Ceremonies

At the Dubbo RSL Club Resort, we have the ideal venue for your guests to enjoy your vows. Our Open Deck Terrace is located adjacent to our Auditorium. With your wedding ceremony venue, you will receive:

Wedding Backdrop

Skirted Registry Table and Chairs

White Folding Chairs with Aisle Sashes

White Ceiling Draping

Red Carpet

Hanging Silk Rose Pomanders

White Pots with Flower Arrangements

Microphone

Price  
\$300

Choice of a variety of menus:

Entrees


Main Courses


Desserts


Buffet Menus

Cocktail Menus



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# Wedding Accessories For Hire

We update our hire accessories regularly. Please enquire if we have added to our range.

Wishing Well	\$50.00 each
30cm and 45cm Round Mirrors	\$3.00 each
50cm Martini Glass	\$8.00 each
50cm Martini Glass with Mirror, Light & Water Beads	\$10.00 each
Fishbowls	\$5.00 each
Pilsener Vase	\$5.00 each
Bud Vase	\$3.00 each
Diamante Table Scatters	\$5.00 per table
Diamante Slider Pins for Chair Ties	\$2.50 each
Drape	\$150.00
Chandelier	\$50.00 each
Round Float Bowl	\$10.00 each
Wooden Centre piece	\$5.00 each
Chair Covers White or Black with Coloured Sash	\$5.50 each
Diamante Chandelier	\$40.00 each
Cloche	\$10.00 each
2 Hole Fish Bowl	\$8.00 each
Lamp Light ( Silver, Gold & White covers )	\$40.00 each



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## CUPID'S PACK

\$4.50 PER PERSON (MINIMUM OF 50 GUESTS)

50 Floating helium balloons in the colours of your choice

Centrepiece for guest's tables ( Flower not included )

Diamante scatters on tables

Tea light holder and votive candles for the bridal table



## LOVE BIRD'S PACK

\$9.50 PER PERSON (MINIMUM OF 50 GUESTS)

Centrepiece for guest's tables ( Flower not included )

Black/White Chair covers with your choice of coloured sash

Heart Chocolates for guests

Diamante scatters on tables

Tea light holders and votive candles for bridal table



## THE DREAM DELUXE PACK

\$11.50 PER PERSON (MINIMUM OF 50 GUESTS)

Centrepiece for guest's tables ( Flower not included )

Black/White Chair covers with your choice of coloured sash

Heart Chocolates for guests

Diamante scatters on tables

Tea light holders and votive candles for bridal table



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# Who to contact

As the Dubbo RSL Club Resort offers you the facilities for your wedding ceremony, we are able to suggest the following information to assist you on your special day.



## CELEBRANTS

**Sue Curley**

Phone 6885 4315

## PHOTOGRAPHY

**Nicole McGuire Photography**

Phone: 0488 111 969

## WEDDING CAKES

**Caitlyn Cake Design**

**Logues - Piece of Cake**

**Bella Bakes**

## MUSIC

**Melody Mobile Disco**

0408 291 088 or 0458 291 881



# Gold Set Menu

Please select two items from each course served alternatively

3 COURSE \$70 Per Person

ENTRÉE & MAIN \$60 per person

MAIN & DESSERT \$60 per person

## ENTRÉE

Grilled Tiger Prawns with Szechuan, Baby herbs & Cucumber Salsa

Spinach, Butternut Pumpkin and Ricotta Ravioli with Fig Balsamic & Gran Padano Parmesan

Grilled Chicken Tenderloins with Creole Corn Salsa & Lime Aioli

Tandoori Lamb Fillet with Basmati, Mango & Mint Yoghurt

Scallops in a half shell with Pesto & Crisp Leek

## MAINS

Veal Cutlet with Fondant Kipfler potatoes, Sautéed Broccolini and Jus

Chicken Supreme, Crisp Pancetta, beans on Sweet Potato Mash & Merlot Jus

Grilled Salmon Fillet on Pumpkin, Mushroom and Baby Spinach Risotto and Hollandaise

Scotch Fillet Steak on Mash, Heirloom Carrots, greens with Wild Mushroom Jus

Pork Fillet with Juniper Berries, Asparagus, Caramelized Onions & Tomato Puree

## DESSERT

Chocolate Lava Cake with Chocolate Crumb & Raspberries

Meringue & Strawberry Cream Stack with Blueberries & White Chocolate

Vanilla Bean Panna Cotta with Pistachio & Lemon Myrtle Biscotti

Date and Walnut Pudding in Butterscotch Sauce



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*Please select two items from each course served alternatively*

# Silver Set Menu

3 COURSE \$65 per person  
ENTRÉE & MAIN \$52 per person  
MAIN & DESSERT \$52 per person

## ENTRÉE

Pan Fried Tiger Prawns with Confit Garlic, Spring Onion, cream and Jasmine Rice  
Camembert and Caramelized Onion Tart with Beetroot and Mustard Seed Kumera  
Lamb Fillet with Moroccan Spice, Cucumber Ribbons and Heirloom Tomato Salsa  
Crispy Pork Belly with Plum Sauce and Baby Herbs  
Duck Spring Rolls with Hoisin Sauce and Rice Noodles

## MAINS

Wild Barramundi Fillet with lemon Thyme Risotto, baby Capers, Chinese Broccoli & Fig balsamic  
Scotch Fillet Steak on mixed Potato Stack with Brocolini and Jus  
Grilled Chicken Supreme on Sweet Potato Mash with Asparagus and Moscato Cream  
Pork Cutlet on Mash with beans in crisp bacon and Apple Cider Jus

## DESSERT

Chocolate Mudcake with Macerated Berries & Caramel Dust  
Sticky Date Pudding with Butterscotch Sauce & Vanilla Bean Ice Cream  
Coffee Cream Cheesecake with Honeycomb  
Meringue Case with Chantilly cream, Summer Fruits & Passion-fruit Coulis



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# Buffet

## COLD BUFFET

Bread Roll & Butter

Lemon Thyme, Garlic & Lemon Roasted Chicken Pieces

Double Smoked Ham

Mustard Crusted Roast Angus Beef Sirloin

Caesar Salad with Garlic Croûtons

Greek Salad with Lemon & Oregano Dressing

Tossed Salad

Creamy Potato Salad

## DESSERTS (choose 2 alternate drop)

Pavlova, Chantilly Cream with Seasonal Fruits

Deviled Mudcake with Ice Cream

Strawberry Sponge Cake with Cream

lemon Meringue

**\$42.00** per person

## Hot & Cold Buffet

### Cold

Lemon Thyme Roasted Chicken Pieces with Tomato Relish & Aioli

Double Smoked Ham

### Hot

Slow Roasted Angus Beef with Seeded Mustard & Red Wine Jus

Crispy Skin Pork Belly with BBQ & Bourbon Glaze

Lemon Pepper Chicken Fillets

### Salads

Caesar Salad with Garlic Croûtons

Tossed Salad

Wombok Salad with Crisp Noodles

Creamy Potato Salad

### DESSERTS (choose 2 alternate drop)

Pannacotta with Berry Compote

Chocolate Profiteroles with Anglaise

Sticky Date Pudding with Butterscotch

Chefs Cheesecake

**\$50.00** per person



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# Buffet

## GRILL BUFFET

Bread Roll and Butter

### From the Grill:

Forequarter Lamb Chops in Rosemary & Garlic with Jus

Chicken Thigh Fillets with Garlic Chive Sauce

Grilled Tiger Prawns with Seafood Sauce

BBQ Rump Skewers

Idaho Potatoes with Sour cream, Cheese & Spring Onions

Grilled Corn Cobs with Butter

### Salads

Caesar Slad with Garlic Croûtons

Greek Salad with Lemon & Oregano Dressing

Tossed Salad

### Desserts: (choose 2, served alternate)

Pannacotta with Berry Compote

Chocolate Profiteroles with Anglaise

Chef's Cheesecake

**\$53.00** per person





# Cocktail Menu

**Selection of 6 - \$24 per person**

**Selection of 8 - \$ 30 per person**

**Selection of 10 - \$38 per person**

## **Cold Canapes**

Tomato Bruschetta on Crisp Bread with Parmesan & Balsamic

Smoked Salmon on Bilini with Creme Friache & Chives

Caramelized Beetroot Tart with Rocket Pesto Aioli

King Prawn & Mango Salsa with Roast Tomato Mayonnaise

Oyster Bloody Mary

## **Hot Canapes:**

Salt & Pepper Squid with Aioli

Prawns in Pancetta Skewers with Lemon Hollandaise

Scallop in a half shell with Salmon Roe & Dill Cream

Lamb & Haloumi Sausage Roll with Tomato Relish

Pumpkin Tart with Caramelized Onion, Fig Balsamic & Chervil

Chicken Skewers in Satay

Creole Chicken Skewers with Buttermilk Ranch Dressing

Corn Fritters with Guacamole & Heirloom Tomato Salsa

Vegetable Spring Rolls with Lime Chili

Vegetable Samosas with Cucumber Yoghurt



## **Dessert Option:**


Chocolate Mini Profiteroles

Vanilla Bean Pannacotta cups with Berry Compote

Chocolate Mousse Tarts with Dark Chocolate Raspberry

Lemon Meringue Tart



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# Children's Menu Under 12 years

**INCLUDES NIPPER BAG & A DRINK** \$15.00 per child

- Chicken Nuggets** Served with chips and tomato sauce
- Crumbed Fish** Served with chips and tomato sauce
- Chicken Schnitzel** Served with chips and tomato sauce
- Sausages** Served with chips and tomato sauce
- Dessert** Ice cream with chocolate or strawberry topping





# Dessert & Lolly Buffet



Who doesn't love a Dessert Buffet or a Lolly Buffet?

Add an extra touch of fun to your wedding, and leave a lasting impression with your guests.

A delicious chef's selection of mini desserts, sized so your guests enjoy a range of their favourite desserts in a few bites.

**\$8.50 per person**



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# Room Decorations

It's your special day, and chances are you already have an idea of the theme, colours and settings that you would like to make your reception one to remember.

The Dubbo RSL Club Resort offer several styles of settings from round tables that seat 8 guests per table, or long tables. All table skirting, wedding backdrops are included in the Room Hire fee.

The Dubbo RSL Club Resort, also offers a comprehensive range of hire accessories, that are updated on a regular basis, chairco-vers and an extensive collection of coloured satin and organzas ashes, candelabras, martini glasses, mirrors, numerous centre-pieces and much more.

Why not choose one on our inclusive wedding packages, we do all the work, and make sure everything is looking the way it should on your wedding day.

## **DAMAGES**

The cost of any loss, damage or breakages of hired items, will be charged to the hirer. The Dubbo RSL Club Resort will not be held responsible for items brought into the club by clients and their guests.



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# Wedding Security Form - 2024

A \$500.00 security fee is to be paid within two (2) weeks of booking your wedding. Your security fee will confirm and guarantee your booking. We regret we can only provide a full refund if written cancellation is received by the Dubbo RSL Club Resort up to three (3) months prior to your function.

Today's Date: \_\_\_\_\_

The Wedding of \_\_\_\_\_ and \_\_\_\_\_

Date of Wedding: \_\_\_\_\_ Room Booked: \_\_\_\_\_

Account Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ State: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Date Security Fee Paid on: \_\_\_\_\_ \$: \_\_\_\_\_ Receipt No. \_\_\_\_\_

Date Security Fee Paid on: \_\_\_\_\_ \$: \_\_\_\_\_ Receipt No. \_\_\_\_\_

Date Security Fee Paid on: \_\_\_\_\_ \$: \_\_\_\_\_ Receipt No. \_\_\_\_\_

I have read the Terms and Conditions, and agree to abide by above conditions.

Client Signature \_\_\_\_\_

Function Co-Ordinator \_\_\_\_\_

# Wedding Reception Form - 2024

The Wedding of \_\_\_\_\_ and \_\_\_\_\_

Date of Wedding: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Venue Booked: \_\_\_\_\_ Venue Hire: \$ \_\_\_\_\_

Church/Ceremony: \_\_\_\_\_

Time of Service: \_\_\_\_\_ Length of Service: \_\_\_\_\_

Name of MC: \_\_\_\_\_ Music Booked: \_\_\_\_\_

Guests arrival time at Dubbo RSL Club Resort: \_\_\_\_\_ Bridal Party's arrival time at Dubbo RSL Club \_\_\_\_\_

Resort: \_\_\_\_\_

## CATERING ACCOUNT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

## LIQUOR ACCOUNT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Please sign Terms and Conditions form and fill out Wedding Booking form and forward back to the Event Centre.  
Booking form is required 4 weeks prior to your wedding.



# Reception Venue Set Up

Your room set up includes skirted bridal table, skirted gift table, skirted punch table (if requested), cake table and a microphone and lectern. Resort:

- Number on Bridal Table: \_\_\_\_\_ Backdrop:  Yes  No  RSL Table Numbers
- Round Tables of 8  Long Tables  Easel at door
- White Cloths  Black Cloths
- Round Cake Table  Square Cake Table
- White Linen Serviettes  Black Linen Serviettes

If using a paper serviette insert, please indicate your choice of colour: \_\_\_\_\_

# Wedding Accessory Hire Checklist

Centrepieces: \_\_\_\_\_ No. Required: \_\_\_\_\_

Mirrors:  30cm  45cm

White Chair Covers  Black Chair Covers Colour of Chair Ties: \_\_\_\_\_

Package Name: (If Applicable) \_\_\_\_\_ Balloons: \_\_\_\_\_

# Menu Selection

Hot and cold hors d'oeuvres on arrival \$6.50 per person  Yes  No

Time of meals to be served: \_\_\_\_\_

Menu selected: \_\_\_\_\_

Cost per person : \$ \_\_\_\_\_ Special dietary requirements: \_\_\_\_\_

**SET MENU** *Choice of 2, served alternately.*  Gold Set Menu  Silver Set Menu

Entrée: \_\_\_\_\_

Main: \_\_\_\_\_

Dessert: \_\_\_\_\_

## **BUFFET SELECTED**

Would you like your Buffet meal for the bridal table served to the table by our staff?  Yes  No

## **CHILDREN'S MENU SELECTED**

Number of adult meals: \_\_\_\_\_ Number of children's meals: \_\_\_\_\_

Are meals for the DJ, Photographer or Band included?  Yes  No

## **WEDDING CAKE**

If you are having your wedding cake for dessert, it can be served with either

Fruit coulis and cream for \$4.40 per person or  Ice cream spoons and Fruit coulis for \$5.50 per person



# Beverage Details

Punch on Arrival:  Yes  No  Alcoholic  Non Alcoholic

Dry Till:  Yes  No Dry Till Amount: \$ \_\_\_\_\_

Guests pay for own drinks:  Yes  No

Draught Beer, Wine and Soft Drink only

Spirits:  Yes  No

West Coast, RTD's and specialty beers:  Yes  No

Are guests to pay for own drinks prior to bride and groom's arrival?  Yes  No

Wine on tables:  Yes  No Your Selections: \_\_\_\_\_

Toasting Wine:  Yes  No Your Selections: \_\_\_\_\_

Please supply a seating plan at least **five (5) working days prior to your wedding**. Final numbers of guests must be confirmed five (5) working days prior to your wedding, any shortfall of the original number confirmed must be paid for. By law all visitors to the Dubbo RSL Club Resort, are required to show identification or their current Dubbo RSL Club Resort Membership card.

# Terms and Conditions

## WEDDING SECURITY DEPOSIT

A \$500.00 Security Fee is to be paid within two (2) weeks of booking your wedding. Your security fee will confirm and guarantee your booking. We regret we can only provide a full refund if written cancellation is received by the Dubbo RSL Club Resort, three (3) months prior to your wedding. A refund of \$300.00 will be provided following your written cancellation up to two (2) months prior to the date. A deposit for the beverage account may be required, please ask the function coordinator for details.

## PAYMENT POLICY

Definite numbers should be established five (5) working days prior to your wedding. In the event that the agreed number of guests do not attend, the full agreed amount will still apply on the food component. No refunds will be given. Should the number of guests exceed the agreed number, the cost of additional meals/catering must be paid on the day of the function.

Payment arrangements may be made prior to your wedding, otherwise your account must be settled five (5) working days prior to your wedding. Acceptable forms of payment include: cash, credit card, bank cheque, EFTPOS or direct debit .

## ACCOUNTS

You may make a part payment at the Dubbo RSL Club Resort's Events Centre, leading up to your wedding day, if you wish. Your account must be finalised no less than 5 working days prior to your wedding, in the Club's Event Centre Office between 8am and 4.30pm (Monday to Friday). This is for both catering and bar accounts. Any overpayments will be refunded by the Club within 7 days of completion of your wedding. Acceptable forms of payment include cash, credit card, bank cheque or EFTPOS.

## SUNDAYS AND PUBLIC HOLIDAYS

Functions held on Sundays and Public Holidays, will be subject to a 15% surcharge of the total catering account.



# Terms and Conditions

## FOOD AND BEVERAGE POLICY

Dubbo RSL Club Resort is a fully licensed venue. Company policy does not allow patrons to bring liquor or food onto the premises. Any food not consumed remains the property of the Club. In accordance with the responsible service of alcohol guidelines, the Dubbo RSL Club Resort, reserves the right to refuse service to any intoxicated or under age guest.

## SMOKING

By law, and for the comfort of all guests, smoking is not permitted inside of the building, including the function rooms. Please ask our friendly staff for designated outdoor smoking areas.

Payment arrangements may be made prior to your wedding, otherwise your account must be settled five (5) working days prior to your wedding. Acceptable forms of payment include: cash, credit card, bank cheque, EFTPOS or direct debit .

## SIGNING INTO THE DUBBO RSL CLUB RESORT

By NSW State Government law, all visitors to the Dubbo RSL Club Resort, are required to show identification or their current Dubbo RSL Club Resort membership card. If a visitor to the Club lives within a 5 kilometre radius of the Club, they must be signed in by a current financial Dubbo RSL Club Resort member or the guest will be asked to sign our guest register, which only allow you to use the designated function area.

## ENTERTAINMENT

We are pleased to advise you a list of entertainment, that may be suitable for your event. Please be advised it isa condition of this booking that any entertainment engaged by you, the Dubbo RSL Club Resort reserves full artistic control, especially noise control over the entertainment. The Dubbo RSL Club Resort has a responsibility under work health and safety, and the general wellbeing of patrons within the Dubbo RSL Club Resort and its immediate neighbourhood.

# Terms and Conditions

## EMERGENCY EVACUATION

In the event of any emergency evacuation of the premises, you will be notified and accompanied by our Emergency Evacuation Wardens. The assembly point for evacuations are situated at the southern end of the Dubbo RSL Club Resort's car park and the central courtyard.

## DUBBO RSL CLUB PATRON CONDUCT

The Board of Directors, Management and Staff of the Dubbo RSL Club have a Duty of Care to all patrons for their well-being and safety whilst on Dubbo RSL Club lands in addition to complying with relevant legislated state and federal government laws.

Taking into account legislated laws such as the Responsible Service of Alcohol and the Dubbo RSL Club's patron Duty of Care, if a patron who is attending a function is deemed by Dubbo RSL Club Management to exhibit conduct which can be considered to be unbecoming or unacceptable, that patron will be asked to leave Dubbo RSL Club licensed premises. In the event of a patron refusing to leave the Dubbo RSL Club licensed premises, matters will be immediately referred to the Police.

## MENU PRICING DISCLAIMER

At Dubbo RSL, we make every effort to insure that Food and Beverage prices and items listed on our menus are up- to- date and correct. However, the prices and items listed on our website are subject to change without prior notice. When menu and/or price changes are made, those changes may not be immediately reflected on this website. We update our website as often and quickly as we can. Sometimes these posts may be delayed for different reasons. Dubbo RSL Club reserves the right to change menu items and/or the prices that accompany those items as they appear on the menus and website. It is very important for our valued guests to know and understand this policy/practice. Dubbo RSL Thanks you for your support and understanding.

**I have read all the Terms and Conditions and agree to comply with all of the above mentioned requirements.**

Dated : \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature of function patron: \_\_\_\_\_

# My Wedding Notes