

AN IMPORTANT UPDATE FOR MEMBERS, GUESTS AND VISITORS OF
DUBBO RSL MEMORIAL CLUB

As a community based business with 20000 Members we are taking advice on COVID-19 Corona Virus seriously, and as a result have implemented the following measures to ensure the safety and wellbeing of our Staff, Members, Guests, Visitors and Contractors. Our primary concern will be to protect people, ensure our obligations under the WHS Act 2011 and maintain our Duty of Care to our Staff, and to persons on, or seeking to visit any of our premises.

All persons who have returned from overseas travel from midnight Monday 16th March 2020, or been in contact with people who have returned from overseas travel are required by the Government to self—isolate for a period of 14 days and as a result will NOT be permitted to enter any of Dubbo RSL Memorial Club's premises (including the Dubbo City Bowling Club, Health Club, Motel and Rhino Lodge).

All persons whose place of employment, education or socialisation that has been closed due to a confirmed case of COVID-19 are not to enter any of Dubbo RSL Memorial Club's premises.

All persons who experience or show signs of flu like symptoms are not to enter any of Dubbo RSL Memorial Club's premises. These

symptoms may include fever, cough, sore throat, tiredness and shortness of breath.

Persons who are onsite and showing flu like symptoms will be asked to leave any of our premises.

We encourage all persons who are experiencing flu like symptoms to follow the advice of NSW Health and be tested for your own safety.

For more information on COVID-19 visit

www.health.nsw.gov.au/coronavirus

We encourage all Staff, Members, Guests and Visitors to practice good hygiene at all times.

Dubbo RSL Memorial Club has increased signage within our venues to inform Staff, Members, Guests and Visitors of good hygiene practices.

Dubbo RSL Memorial Club Staff will be discouraged from engaging in personal contact, such as the shaking of hands with fellow Staff Members, Members, Guests and Visitors. Please do not take this in any other way than as a preventative and control measure to help prevent the spread of the virus.

Dubbo RSL Memorial Club will continue to monitor the advice of ClubsNSW and NSW Health and implement accordingly.

Events, Entertainment and Functions

The COVID-19 situation continues to evolve rapidly. Following advice from the Australian Health Protection Principal Committee (AHPPC) on 13 March 2020 it is recommended that non-essential, organised gatherings be limited to fewer than 500 people.

This includes events such as concerts, sporting fixtures with large crowds, exhibitions and religious celebrations.

For non-essential organised gatherings with fewer than 500 attendees, NSW Health recommends that organisations:

1. Remind attendees and staff not to attend if they are feeling unwell
2. Remind attendees and staff that they must not attend if they have travelled overseas in the past 14 days
3. Ensure emergency management practices are up to date
4. Brief staff on how to practice good hygiene and making it easy for staff and attendees to practice good hygiene
5. Have adequate hand washing facilities available

Should the advice from AHPPC change, Dubbo RSL Memorial Club will update its Policy accordingly.

Dubbo RSL Memorial Club would encourage all Members, Guests and Visitors to stay up to date via our Club website www.dubborisl.com.au or via our Facebook page.

Whilst onsite at any of our venues Staff, Members, Guests and Visitors are encouraged to practice good personal hygiene including,

- Cleaning your hands regularly for at least 20 seconds with soap and water or use an alcohol based hand rub.
- Cover your nose and mouth when coughing and sneezing with a tissue or flexed elbow.

We encourage attendees of organised functions and events at Dubbo RSL Memorial Club and related venues to liaise directly with those organisers, rather than Dubbo RSL Memorial Club.

Dining Areas

Dubbo RSL Memorial Club are taking our responsibility seriously and have implemented a number of temporary measures at all of our Dining Areas which include

- Increased sanitation of all work and public spaces
- Additional Staff training

- Increased use of gloves, including in the acceptance of deliveries
- Removal of “help yourself” sauce and cutlery stations.

Gaming Floor

Staff are conducting increased sanitation of gaming machines and ATM'S where possible. Staff, Members, Visitors and Guests are expected to follow basic good hygiene practices.

This Policy also applies to Dubbo City Bowling Club, Dubbo RSL Health and Aquatic Centre, Dubbo Rhino Lodge and Dubbo RSL Motel.

Persons who do not cooperate with our advice in relation to COVID-19 will be asked to leave our premises.

We ask for your complete cooperation and understanding as we continue our commitment to offering a quality based Community Hub for all people of our Community to enjoy.

If you have any questions please seek to liaise with Dubbo RSL Memorial Club Human Resources Manager Rebecca Zaia

This Policy is effective from 16 March 2020 and will be reviewed on an ongoing basis

Dubbo RSL Memorial Club

Rebecca Zaia

Human Resources Manager

16 March 2020